

GHANA VISA SCHEDULE AND FEES / **VISA APPLICATION FORM**

1. Visas will be issued to only those applicants who produce the following appropriate documents:-

(a) valid passport (b) photocopy of yellow fever immunization (c) photocopy of travel itinerary or flight ticket (d) proof of resident permit or Canadian citizenship if applicant is not a Canadian Citizen. Please provide the original document.

2. Parents/Guardians traveling with a child are to include the child's **original birth certificate**, and where only one parent is travelling with the child, a **letter of consent is required from the other parent**. A parent traveling on a foreign passport which does not require a Ghanaian visa with a child has to provide a **photocopy of the data page of the passport**.

3. **Business/employment applicants are to submit an introductory letter from their employer as well as from Host Company in Ghana.** All questions on the application form must be fully answered.

4. Applicants must complete the application form in quadruplicate and attach **FOUR PASSPORT SIZED PHOTOGRAPHS**. Visa fees are as follows:

| | <u>NORMAL</u> | <u>EXPRESS</u> |
|-----------------------|----------------------|-----------------------|
| ● SINGLE ENTRY VISA | - CND\$ 65.00 | CND\$ 95.00 |
| ● MULTIPLE ENTRY VISA | - CND\$ 150.00 | CND\$ 180.00 |

NB: CONSULAR FEES PAID ARE NOT REFUNDABLE

5. Payments are to be made only by **BANKER'S DRAFT OR MONEY ORDER** in the name of the **GHANA HIGH COMMISSION**, and attached to the visa application. **PERSONAL CHEQUES AND CASH WILL NOT BE ACCEPTED AT THE MISSION OR CONSULATE.**

6. It must be emphasized that this Mission does not arrange for courier pick-ups. Applicants should therefore make arrangements to have their passports picked up or include completed **SELF-ADDRESSED (STAMPED) REGISTERED ENVELOPE** to facilitate the return of their passports.

7. **The Mission is not responsible for the return delivery or loss of packages picked up at the Mission by registered courier services for delivery to the applicant.**

8. It takes at least three (3) working days to process applications for visas.

For Official Use
Visa No.: _____
Type of Visa: _____
Date of Issue: _____
Charges: _____
Issuing Officer: _____

Please indicate

- | | | |
|--|----------------------|-----------------------|
| | <u>NORMAL</u> | <u>EXPRESS</u> |
| <input type="checkbox"/> Single Entry | - CDN \$65.00 | \$95.00 |
| <input type="checkbox"/> Multiple Entries | - CDN \$150.00 | \$180.00 |

PAYMENT SHOULD BE MADE TO THE GHANA HIGH COMMISSION ONLY BY BANKER'S DRAFT OR MONEY ORDER.

CONSULAR FEES PAID ARE NOT REFUNDABLE

APPLICATION FOR GHANA ENTRY PERMIT/VISA
 GHANA HIGH COMMISSION, # 29 BEECHWOOD AVE. OTTAWA, ONT. K1M 1M2
 TEL: 6132360871 FAX:6132360874 E-MAIL ghanacom@ghc-ca.com

INSTRUCTIONS:

1. This form must be completed in Quadruplicate and in Capital Letters and submitted (together with a **valid passport, four** recent passport-size pictures, proof of yellow fever immunization, photocopy of travel itinerary, letter from host company in Ghana, proof of resident permit or Canadian citizenship if applicant is not a Canadian) at least **five** working days before the intended date of departure.
2. Full names and Addresses of references in Ghana should be stated (including Telephone Numbers).
3. Any information stated on the form and subsequently found to be incorrect may lead to visa application rejection.
4. Applications by post should include self-addressed stamped or registered envelopes.

1. (a) Surname _____ First Name(s) _____
 Previous Name (if applicable) _____
- (b) Marital Status: Married Single Divorced Other
 If Married Woman– Maiden Name _____
- (c) Date of Birth _____ (d) Place of Birth _____
- (e) Nationality (current): _____ other (former): _____
- (f) Passport No. _____ (g) Date of Issue _____
- (h) Place of Issue _____ (i) Date of Expiry _____
2. Profession/Occupation _____
3. (a) Business / School Address in Canada _____
 _____ Tel _____
- (b) Residential Address in Canada _____
 _____ Tel _____
4. Have you ever been deported from Ghana or refused a Ghana Visa? _____
5. Proposed Date of Departure for Ghana _____ Proposed Date of Return from Ghana _____
6. (a) Traveling by: Air Sea Land
 (b) Return Ticket No. _____ (c) Amount of money applicant is traveling with _____
7. Purpose of Journey: Business Tourism Employment Official Volunteer other – Indicate _____
8. Names, Addresses and Telephone numbers of Two (2) references in Ghana (**very important**)
 (i) _____
 _____ Tel _____
- (ii) _____
 _____ Tel _____
10. Duration of Stay in Ghana _____
11. Date of Last Visit to Ghana _____
12. Where should your passport be returned after processing _____
13. Applicant's Signature _____ Date of Application _____